

TRAINING ON EFFECTIVE LEADERSHIP SKILLS

29th - 31st August 2018



OVERVIEW

Effective leaders are vital to an organization as they provide guidance to strengthen work environment, creating confidence, building morale and motivation, it plays an important role in aligning organisational resources for intended strategic objective while linking emotional intelligence with the most effective leadership style that will maximize organization efficiency with well engaged employees. This training will equip you with adequate knowledge, skills and attitude required for an effective leader in today's business environment.

COURSE HIGHLIGHTS

- ✓ Developing Personal Leadership
- ✓ What leadership is and is not
- ✓ Leadership Styles
- ✓ Emotional Intelligence
- ✓ Key Assumptions for today's Leadership
- ✓ Your leadership Imperative and Emotional Intelligence
- ✓ Planning & Leading Innovation
- ✓ Leadership & Organisational Effectiveness
- ✓ Defining the Performance Process
- ✓ The Leadership Process & Steps
- ✓ Problem Analysis and Decision-Making
- ✓ Recognizing Human Potential
- ✓ Implementing the Delegation Process
- ✓ Handling Mistakes & Team Performance
- ✓ Communicating to Lead
- ✓ Leading More Effective Meetings
- ✓ Celebrating Success
- ✓ Committing to Continual Improvements

PARTICIPANTS

- Business Owners
- Directors of Human Capital
- HRBPs
- HR officers
- Line Managers
- Senior HR Practitioners
- HR Practitioners
- HR Managers
- Potential Managers

WHEN & WHERE

29th - 31st August 2018
at Nashera Hotel, Morogoro

TRAINING COST

Members: Tshs. 700,000/= per participant

Non-Members: Tshs. 850,000/= per participant

Note: All fees are VAT Inclusive

The fee will cover tuition fees, training materials, refreshments, lunch and a Certificate of Competence.

NB: Kindly note that training fee has to be paid in advance by cheque or through Electronic Funds Transfer (EFT), or Cash Deposit at the Bank or at ATE offices in Dar es Salaam, Mwanza or Arusha.

OUR BANK DETAILS

Account Name: Association of Tanzania Employers

Account Number: 011103015899

Bank: National Bank of Commerce Ltd

Branch: Corporate Branch, Dar es Salaam

Swift Code: NLCBPZTXXX

NB: When making payment, kindly indicate your company name, training title & participant name

GROUP DISCOUNT

Members and Non-Members

**Upto
15%
Discount**

3 to 4 delegates - 5% discount

5 to 9 delegates - 10% discount

More than 10 delegates - 15% discount



We are also here to ease your burden of sending all officials away from business, kindly let us know if you would like us to deliver this training to your door steps and we will do a convenient arrangement for you.



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Contact Us 